



1. NAME OF MEETING: \_\_\_\_\_ 2. DATE OF APPLICATION: \_\_\_\_\_

3. MEMBERSHIP:

Total adult members	Active adult members	Adult attenders	Active youth under 18

4. CONTACT NAME: \_\_\_\_\_

5. CONTACT MAILING ADDRESS: \_\_\_\_\_  
Street City State Zip

6. CONTACT PHONE (DAY): \_\_\_\_\_ (EVENING): \_\_\_\_\_ (CELL): \_\_\_\_\_

7. CONTACT E-MAIL: \_\_\_\_\_

8. SEND CHECKS FOR THE MEETING TO: \_\_\_\_\_  
Name Title/Role (Treasurer, Clerk etc.)

Street City State Zip

9. PROPOSAL TITLE: \_\_\_\_\_ 10. AMOUNT REQUESTED: \_\_\_\_\_

11. Date funds are needed: \_\_\_\_\_ 12. Project start date: \_\_\_\_\_ 13. end date: \_\_\_\_\_

*Reminder: Applications must be received at least two months before the beginning of a project. A grant report is due two months from the end of a project or one year from the date of application, whichever is earlier.*

14. PLEASE DESCRIBE YOUR PROJECT, AND THE PROCESS BY WHICH YOUR MEETING DECIDED TO MAKE THIS PROPOSAL:

15. WHAT DO YOU EXPECT TO ACCOMPLISH WITH THIS PROJECT? LIST CONCRETE OBJECTIVES:

16. HOW WILL THE PROJECT CONTRIBUTE TO MEMBERSHIP DEVELOPMENT? HOW WILL ACCOMPLISHING YOUR OBJECTIVES INCREASE AND STRENGTHEN MEMBERSHIP?

17. WHO WILL OVERSEE AND IMPLEMENT THE PROJECT?

18. ARE THERE OTHER RESOURCES PYM CAN PROVIDE TO MAKE THE PROJECT A SUCCESS?

**SHORT FORM REPORTING REQUIREMENTS**

19. DATE REPORT IS DUE: \_\_\_\_\_ SEE BELOW

*IF YOU RECEIVE A GRANT, a report is due two months after your project's **end date** or one year after the **date of this application**, whichever comes first. Unspent funds are to be returned at that time.*

***Your report may be published or excerpted in PYM's website and newsletters. Photographs with photo credits are welcome.** The report must include:*

- a) One paragraph explaining how the grant helped to increase or strengthen membership in your Meeting.
- b) A brief but complete accounting of your project's expenses and incomes, with all funding sources listed.

**20. ATTACHMENTS: #1 & 2 are REQUIRED; #3 IS OPTIONAL.**

- PROJECT BUDGET WITH ALL FUNDING SOURCES (BOTH ACTUAL AND EXPECTED) INDICATED
- MEETING'S MINUTE APPROVING APPLICATION ON ITS BEHALF TO THE MEMBERSHIP DEVELOPMENT SUPPORT FUND FOR THIS PROJECT.
- OPTIONAL: ANY SUPPLEMENTAL DOCUMENTATION THAT MAY HELP THE GRANTS GROUP UNDERSTAND THE GOALS AND NATURE OF THE PROJECT.

21. **DEADLINES:** SHORT FORM PROPOSALS MUST BE RECEIVED BY 5:00 PM ON THE FIRST DAY OF THE MONTH, SEPTEMBER THROUGH JUNE. PLEASE APPLY AT LEAST 2 MONTHS BEFORE YOUR PROJECT WILL BEGIN.

22. SIGNED BY \_\_\_\_\_ CLERK OF THE MEETING, DATE \_\_\_\_\_

**Applications and reports may be be-mailed to [pymmdgg@pym.org](mailto:pymmdgg@pym.org) or mailed to:** Membership Development Granting Group, c/o Director of Grant Making, Philadelphia Yearly Meeting 1515 Cherry Street, Philadelphia, PA 19102



*Membership Development Support grants are made directly from a portion of the unrestricted bequests left each year to Philadelphia Yearly Meeting, and not from income on investments. These gifts are used to increase and strengthen membership, so that the Society of Friends will remain vital well beyond the donor's lifetimes and our own.*

#### **PURPOSE**

If the Society of Friends is to remain vital, outreach is a need for every Meeting, large and small. This fund supports work to attract new people to our Meetings and to our beliefs. It is our hope that each Meeting will discuss outreach as an opportunity to be seized and to grow on, and will develop its own ideas to attract new people to attend Meeting. As the name suggests, the fund also supports projects to strengthen current members and attenders in their development as Friends, and to strengthen Meeting communities so they are attractive and welcoming to new people. Friends are encouraged to envision the growth they seek, and to innovate to achieve it, in particular to incorporate use of social media into their grant request.

#### **WHO CAN APPLY?**

The Membership Development Support Fund is available to all Monthly and Quarterly Meetings of Philadelphia Yearly Meeting for projects that promote membership development.

#### **GRANT SIZE**

Grants range from \$50 to \$2,000 for a one-year period. Multi-year grants will be considered only in rare cases, and only when a major goal is reachable through clearly identified stages.

#### **THE FUND CAN SUPPORT PROJECTS TO:**

1. Enhance the visibility and outreach of Monthly Meetings in their communities
2. Attract new people to attend Meeting for Worship
3. Increase engagement of members and attenders in the Meeting community
4. Strengthen and increase membership in Monthly Meetings

**GRANTS WILL NOT BE MADE** for projects that have already been completed.

#### **APPLICATION**

*Requests for up to \$2,000:* Meetings must complete the application.

#### **DEADLINES:**

**APPLICATIONS** may be submitted by the first day of any month. Please plan to apply at least two months before your project is due to begin.

#### **REPORTING:**

A report on the granted project is due **within 1 year of the application date or within 2 months of the end of the project**, whichever is earlier. Reporting requirements are stated on the Short Form.