



# Philadelphia Yearly Meeting *of the Religious Society of Friends*

## EMERGENCY FUND 2019 Information Sheet

Through the generosity of the John Martin Trust, the PYM Emergency Fund is available **to quickly assist Meetings in Philadelphia Yearly Meeting to help their members in serious financial need.**

1. Recipients must be PYM members.
2. Grants are made to assist individuals or families facing a short-term financial crisis\* with needs including *but not limited to* housing, food, employment and medical difficulties.
3. Requests should be made on a one-time basis only.
4. Maximum grant amount is \$1,500.

Application to the fund on behalf of members in need must be made by either the **Clerk of their Meeting** or the Meeting's **Care Committee Clerk** (formerly called Overseers), who is responsible for determining that the need is real. Requests will be handled confidentially and as expeditiously as possible by the General Secretary.

Clerks requesting funds should direct initial inquiries to PYM Director of Grant Making at 215-241-7218 or [grants@pym.org](mailto:grants@pym.org), and then send a brief and concise letter of request in which you:

1. Describe the need and its emergency nature;
2. Identify the individuals involved;
3. Include the dollar amount requested *and if more than the maximum grant is needed, the full amount of immediate emergency need;*
4. Specify to whom the check should be made payable if a grant is made;
5. Provide the address to which it should be mailed.

Please address your letter to General Secretary Christie Duncan -Tessmer at [cduncan-tessmer@pym.org](mailto:cduncan-tessmer@pym.org) or:

Christie Duncan-Tessmer, General Secretary  
Philadelphia Yearly Meeting  
1515 Cherry Street  
Philadelphia, PA 19102

\* *For assistance to members facing **chronic or non-crisis financial need**, Care Committees of PYM Meetings may apply to the John Martin Trust of the Monthly Meeting of Friends of Philadelphia. See <https://www.fgcquaker.org/cloud/monthly-meeting-friends-philadelphia-arch-street/resources/john-martin-trust> or contact the Clerk of the John Martin Trust at 610-627-1641.*

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