

Philadelphia Yearly Meeting Administrative Council
Saturday, July 18, 2020
Approved Minutes

Attending: Andrew Anderson, Emily Blanck (recording clerk), Harry Bryans, Tony Capozzoli, Chuck Devers, Christie Duncan-Tessmer, Linell McCurry, John Marquette, Richard Morse, Jonathan Rhoads, Jim Waddington, Terri Whiteford (clerk), and Roy Zatcoff,

Regrets: Nikki Mosgrove, tonya thames taylor

1. Opening worship and Welcomes
 - a) Welcome back, Christie! Christie Duncan-Tessmer provided a report on her wellness leave of absence.
 - b) Welcome to Chuck Devers, a new member of Admin council.
2. Review and approval of July 18 agenda and minutes from June 20 meeting
 - a) No changes to the agenda
 - b) Minutes **approved** with one change to correctly name the Addressing Racism Corporate Ministry Sprint.
3. Thanks to Richard Morse and Terri Whiteford for their service to Administrative Council
 - a) Richard is moving off Administrative Council after completing his terms.
 - b) Terri is moving off Admin Council as well; she will continue her work as clerk of the General Secretary Oversight committee.
 - c) Nikki Mosgrove will join General Secretary Oversight committee from Admin Council.
4. Admin Council Clerk Transition Plan

Terri has organized her material to pass on to the new Administrative Council Clerk, who will be named at Annual Sessions.
5. Annual Sessions
 - a) Budget Review Zoom Call hosted by the Treasurer – July 21
 - b) Meeting for Business – August 1. Business on that date will include the budget and nominating. Our Annual Report will only go out as an advanced document not as a verbal report.
 - c) July Annual Sessions Report Draft was shared with the Council. Terri asks for our input by email.
 - d) The Plenary Sessions on Membership, Climate Change, and Racism will produce a large amount of notes; it provides an opportunity to be inspired from the body to prioritize our work.
6. Finance Committee Proposed FY 2021 Budget

Linell and Andrew shared the proposed budget with the Admin Council. There are a few changes from the last draft: The Administrative Fee on restricted purpose fund income is firm at a higher number; pension expenses, under Payroll Taxes and Benefits, were confirmed lower; Finance Committee made adjustments to staff salaries. Operating budget and other expenses remain balanced. We will submit this budget to Annual Sessions for approval.

7. Terri provided updates on two Sprints, which have been moving slowly.
 - a) Governance Committee has identified most of the people for the Five Year Plan and Governance Review and should have it ready at the September meeting.
 - b) Addressing Racism Corporate Ministry Sprint is being reorganized, as discussions continue with potential members, and Governance is awaiting the input from the plenary session on July 25.

8. Granting Committee appointment
Carl Stanton was approved for a 3-year-term starting July 2020

9. Calendar review
 - a) No meeting in August
 - b) Orientation for New Council Members – September meeting
 - c) Andrew Anderson invited us to share what it means to be under the weight of various issues like addressing racism, eco-justice, and peace. In particular, he encouraged us to think about how to be substantial and work across the many gifts and approaches to change in our community.

Closing Worship at 11:45 am.

Respectfully Submitted,
Emily Blanck, recording