

**Philadelphia Yearly Meeting Administrative Council**  
**Saturday, June 20, 2020**  
**Approved Minutes**

Attending: Andrew Anderson, Emily Blanck (recording clerk), Harry Bryans, Tony Capozzoli, Linell McCurry, John Marquette, Richard Morse, Nikki Mosgrove, Jonathan Rhoads, tonya thames taylor, Jim Waddington, and Terri Whiteford (clerk).

Regrets: Roy Zatcoff

1. Introduction of John Marquette, of Lehigh Valley MM, a new nominated member for Administrative Council.
2. Review and approval of June 20 agenda and minutes from May 16 meeting.
  - a. No changes to the agenda.
  - b. Minutes **approved** with no changes.
3. This Moment in Time -- Terri Whiteford
  - a. The Quaker Life Council endorsed the Young Adult Friends' minute on the Poor People's Campaign and PYM is included on the Poor People's Campaign website as a supporter. We offered a non-binding suggestion that the General Secretary identify some use of restricted program income to support this endeavor.
  - b. We will keep the vision of Poor People's Campaign and other organizations that work toward combating poverty and that challenge us to inform the decisions we make. We encourage monthly meetings to do the same. We identified financial support, membership, and connections with other Quaker communities as ways that we can work under the weight of this vision.
  - c. The 2016 Minute from the Fellowship of Friends of African Descent on State Sanctioned Violence will be a point of discussion at the Plenary Session on Addressing Racism on July 25, 2020.
  - d. Terri encouraged Council members to attend the plenaries, which are for discussion and discernment. Meeting for Business, which includes approval of the budget, will be August 2.
4. Approval of Nominations to Arch Street Meeting House Preservation Trust

ASMHPT recommended five of its current board members for an additional term of service:

  - Walter C. Evans (Doylestown)
  - Samuel T. Freeman, III
  - John Frazier Hunt (MMFP)
  - Lisa Ogletree (Newtown)
  - Benedict L. Suplick (Haverford)

Admin Council **approved** these names as well as a minute of appreciation for the work of the Arch Street Meeting House Preservation Trust.

5. FY 2021 Draft Budget Released to Monthly Meeting Clerks and Treasurers

Finance Committee shared a FY 2021 Draft Budget with a zero balance. The budget may change slightly in July when it has firm numbers for pension costs and the administrative fee charged to restricted funds. The projection for FY 2020 indicates the current year will break even on an operating basis. As described in the budget notes, the PPP loan of \$311,600 under the CARES act is not yet factored into FY 2020. Finance Committee expects the loan will be forgiven in full and that such forgiveness is likely to occur in the current fiscal year. Admin released this budget to meeting clerks and treasurers for their information. The July iteration of the budget will be released to Annual Sessions.

6. Finance Committee Report on Senior Staff Salaries

Administrative Council charged Finance Committee in March to gather objective benchmarking information on PYM executive salaries. Andrew Anderson reported that Finance Committee looked at the data, found gaps between current senior staff salaries and comparable salaries at similar-sized nonprofit organizations in the Philadelphia region, and is developing a budget process to bridge the gap.

7. Governance Committee Report

- a. Terri provided updates on two sprints, which have been moving slowly.
  - Five Year Plan and Governance Review Sprint -- Governance has identified people for the sprint and is contacting them.
  - Addressing Racism Corporate Ministry Sprint – Governance has identified a vanguard group to work on the sprint and has not connected with those individuals yet.
- b. Last month when Admin discussed the membership requirements for the Granting Committee, we misunderstood the handbook and now understand there is no conflict. Nominations for Granting Committee will go through Governance Committee.

8. July Annual Sessions Report

Terri reported the draft is not done but will be shared soon.

9. Closing Worship at 12:15 pm.

Respectfully Submitted,  
Emily Blanck, Recording Clerk