

Philadelphia Yearly Meeting Administrative Council
Saturday May 16, 2020
Approved Minutes

Meeting via Zoom due to quarantining of COVID-19

Attending: Andrew Anderson, Emily Blanck, Harry Bryans, Tony Capozzoli, Linell McCurry, Richard Morse, Nikki Musgrove, Jonathan Rhoads, Terri Whiteford, and James Waddington

Regrets: tonya thames taylor, Roy Zatzoff

1. The agenda was reviewed and **approved**
2. The Minutes of April 18 were **approved with minor edits.**
3. Governance Committee recommendations for Nominating Council At-Large Seats
Suzanne Day and Oskar Castro were approved to serve at-large on Nominating Council, their terms starting immediately and ending at Annual Sessions 2023.
4. Administrative Council Members
As noted in the April minutes, these recommended members did not come up for approval at March Continuing Sessions, which did not conduct any business. The Friends will be invited to attend Administrative Council beginning June 2020 and will be nominated in July at Annual Sessions 2020.
 - Charles Devers, Salem MM
 - John Marquette, Lehigh Valley MM
5. Finance Committee
Andrew and Linell presented a preliminary FY 2021 budget for discussion but no decision. A FY 2020 projection will be ready in June.

The FY 2021 budget tries to take a realistic and moderate approach to an uncertain year. A draft budget will come to Admin Council in June for release to the monthly meetings. A final budget will be released in July to Annual Sessions for approval.

The council discussed how to respond to questions regarding the 2021 budget planning process. We agreed that it is important to note that we have a plan to address any further economic downturn in 2021. The budget reflects the programs and service the yearly community wants and is a living document. The Council minutes their appreciation of the work of the Finance Committee and staff.

6. General Secretary Oversight Committee
The committee is reviewing the evaluation process, which this year will be expanded to include a sampling of Monthly and Quarterly meeting clerks.

7. Governance Committee Sprint Updates – Terri Whiteford
 - a) Diversity and Inclusion Sprint: Terri reported that Friends with considerable expertise and backgrounds in diversity and inclusion had been approached to serve on this sprint but pleaded limited time. To allow these experienced Friends to serve, Governance is organizing the sprint in two parts, some initial threshing by a small group with DEI expertise, then moving those ideas and recommendations into the Five-Year Plan and Governance Sprint for further consideration and development. The Five-Year Plan and Governance Sprint shares the goal to foster and envision a PYM that is diverse, vibrant and welcoming. Admin united with this approach.
 - b) Five-Year Plan and Governance Review Sprint: Some Friends are willing to serve. Governance needs to fill the remaining spots. The sprint will be well diversified by age, geography, and race.
8. Granting Committee Nomination of Shannon Isaacs

Admin approved the nomination of Shannon Isaacs to the Granting Committee with a term to begin immediately and to end at Annual Sessions 2023. Shannon is Director of Advancement at Pendle Hill and attends Greene Street MM, while a member of Cincinnati Monthly Meeting. Admin noted that the Granting Committee handbook varies from the Governance Handbook in small ways regarding committee membership. Governance Committee was charged with addressing the discrepancies.
9. Next Meeting:

At the next meeting on June 20, we will bring forward the Administrative Council report for Annual Sessions.
10. Decisions amidst the Pandemic

Terri acknowledged that we are in a major change amidst the pandemic and asked Council members to not lose sight of the great injustices being revealed in society. She posed queries to us: Are we doing enough? How are we helping our PYM community do enough? How will we challenge ourselves in the context of the pandemic? She urged Council members to see this as a moment to think big and consider how we can use Administrative Council to make a difference. She is seeking feedback as we do our work and worship.

11. Closing Worship

Closing Worship at 12:29 pm.

Emily Blanck, recording clerk