

Philadelphia Yearly Meeting Administrative Council
Saturday, February 16, 2019
Approved Minutes

Present: Emily Blanck, Bruce Haines, Linda Lotz (Zoom), Linell McCurry, Richard Morse, Barry Sloane, and Roy Zatcoff (Zoom)

Regrets: Harry Bryans, Tony Capozzoli, Erika Juran, tonya thames taylor, and Terri Whiteford. Treasurer Andrew Anderson and Christie Duncan-Tessmer (*ex-officio*) both attended the Quaker Life Council retreat.

1. The **agenda** was reviewed and **approved**.
2. **The minutes of January 19, 2019 were approved.**
3. Nominations from the Governance Committee
 - a. Nominations to the Development Committee. The charge for a PYM Development Committee was approved in November. The Governance Committee nominated four members:
 1. **Roy Zatcoff** of Admin Council
 2. **Harry Bryans** of Admin Council
 3. **Georgette Hamaty** – Abington Meeting, career development professional, currently serving as Director of Foundation Relations for the Barnes Foundation
 4. **Robert Vosburgh** – West Chester Meeting, career development professional, currently serving as Director of Gift Planning for the University of Pennsylvania, appointment pending follow-up meeting next week between him and Grace Cooke, PYM Associate Secretary for Advancement & Relationship.
(Addendum: Robert and Grace did meet, and Robert agreed to serve.)**These nominations were approved.**

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- b. Nomination of Assistant Clerk of Administrative Council:

Terri Whiteford was nominated as Assistant Clerk and was approved.

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- c. Governance sought to appoint two members of Admin Council to the sprint that will plan a retreat:

Barry Sloane agreed to serve on the sprint and his appointment was approved.

Bruce will reach out to people to fill the second appointment. If Bruce cannot find another nominee, Emily Blanck agreed to be a back up.

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4. Spring Continuing Sessions, March 23

Admin Council needs to submit a report of work done since November, when we last reported to Fall Continuing Sessions. In discussion, Friends suggested highlighting the creation of a Development Committee (November), the Granting Committee report and clean audit of FY

2018 financial statements (December), the Personnel Committee report (January), as well as on-going work in the Governance Committee on Admin Council's self-assessment.

5. Assessment of Governance Structure

Bruce noted that in the next year Admin will need to reflect on the current PYM governance structure, which went into effect on Oct. 1, 2015. The structure was laid out in the long-range plan approved at 2014 Annual Sessions: *Re-kindling Our Fire, A 5-Year Plan for Philadelphia Yearly Meeting, 2015-2020*.

Bruce proposed, as a first step, creating a sprint to plan how we will examine the structure. Friends were easy proceeding with that idea.

6. Closing Worship began at 12:30 PM.

Emily Blanck, recording clerk