

**336<sup>th</sup> Annual Sessions  
Philadelphia Yearly Meeting  
July 27 – 31, 2016  
Muhlenberg College, Allentown, PA  
Thursday, July 28, 2016 – Morning Session**

Worship

The 336<sup>th</sup> Annual Sessions of Philadelphia Yearly Meeting of the Religious Society of Friends convened Thursday morning at 9:30 am in Seegers Union Building of Muhlenberg College, Allentown, PA. The announced theme of our 2016 Sessions is “Be Transformed!” At the appointed hour, we settled into Meeting for Worship.

Welcome and Introductions

At about 10:00 am, Clerk Penny Colgan-Davis (Germantown MM), greeted us. She read from Romans 12:2, the theme for our sessions: “Do not be conformed to this world, but be transformed by the renewal of your mind, that by testing you may discern what is the will of God, what is good and acceptable and perfect.” Others at the table introduced themselves: Alternate Clerk Alison Anderson (Central Philadelphia MM), Alternate Clerk Tom Hoopes (Valley MM), Alternate Clerk Amy Kietzman (West Philadelphia Preparative Meeting), General Secretary Christie Duncan-Tessmer (Chestnut Hill MM), Recording Clerk John Lavin (Birmingham MM), and Assistant Recording Clerk Erika Juran (Harrisburg MM). Six Elders stood and were recognized. Speech-to-text captioning was provided by Becky Tallarico. Nine first-time attenders to Annual Sessions were recognized.

Friends welcomed visitors from outside of the yearly meeting. First was Listone Ayodi from East Africa Yearly Meeting of Friends in Kaimosi, Kenya. He brought welcome from their Clerk and a message of: “We love you all.” Then Pastor Margaret N. Musalia, also from East Africa Yearly Meeting of Friends, serving at the Friends School in Kegoye as Chaplain introduced herself. She reminded Friends that “God is good, all the time.” They are traveling across America, attending yearly and monthly meetings. Joshua Wilson, from Baltimore Yearly Meeting introduced himself. He is a staff coordinator at William Penn House in Washington, DC. Hannah Larn and Debbie Leter introduced themselves. They are program assistants at the Quaker United Nations Office. Lina Blount from Pendle Hill introduced herself. Carl Seigmond, working with Woolman Center, introduced himself. Friends welcomed Paul Parker from Britain Yearly meeting. He is a senior staff member at Friends House and Recording Clerk. Deborah Rowlands introduced herself. She is Clerk of Britain Yearly Meeting. The Clerk read a Letter of Introduction for Deborah and Paul from Britain Yearly Meeting, describing their plans to visit a wide swath of Quaker organizations across the United States. We began our business by singing: “This Little Light of Mine.”

### Administrative Council Report

The Administrative Council Report from Bruce Haines (Providence MM), Clerk of Administrative Council was received with appreciation. Bruce reported that the work of the Council this year has been guided by the Strategic Directions established out of PYM's Long Range Planning work, and particularly the Direction to "simplify and focus governance and administration." The Council will know it is successful when it is able to liberate the time of more PYM members and the financial resources of PYM to do the work and witness for which we are called. Success will also include transparent and responsive governance with abundant reporting to PYM and steps to promote increased giving to PYM in support of our work and witness through TAG (Thanking, Asking, and Giving).

The Council feels grounded in the Spirit and in PYM's Strategic Directions. It is well supported by Quaker Life Council, Nominating Council, PYM's Clerk, the General Secretary, PYM staff, and PYM members. This year it divided its work into two categories. First, what was needed immediately to keep PYM functioning in good order, and second, establishing or affirming policies and procedures which will enable the new structure to work most effectively and efficiently in accordance with the Strategic Directions in future years.

Some of the things the Council has achieved so far include: 100% support for the Annual Fund, creation of a \$75,000 Strategic Direction Reserve from funds available at the end of FY15, an updated job description for the Treasurer, completion of a conflict of interest policy for the councils, receipt of reports from Interim Granting Committee and the Arch Street Meeting House Preservation Trust, establishment of a committee to work with Burlington Meeting House Trustees, creation of Finance, Property and Governance Committees as well as a Communications Sprint, and the recruitment of the PYM Clerk and Clerk of Quaker Life Council to the Finance Committee to inform financial decisions. The newly created Finance Committee, which is serving in place of the prior Financial Oversight Working Group (FOWG) and Financial Stewardship Committee, has also generated a positive budget for next year and has been pleased with sound financial reports throughout the year.

Next year, the Council will put newly created or reaffirmed policies and procedures to work and assess the results. Amongst other things, it will look to see how PYM can increase philanthropic income, how the Council can improve its reporting to PYM, monitor and support refinement of PYM's granting process and oversee, monitor and support progress of the Arch Street Meeting House Preservation Trust and the Burlington Meeting House Trustees, as well as assess the structure and work of the Interim Personnel Committee.

Members of the Council feel called to this work for PYM, are grateful for the opportunity to be of service, and for the support of PYM members and staff.

A Friend asked what must be done to stop hiding our light under a bushel and spread our message to non-Quakers throughout this region. The Clerk of the Yearly Meeting responded that she has heard this concern before and work is underway.

Another Friend asked if the Council is attempting to address institutional racism with regards to how the Yearly Meeting manages and distribute its funds. The Council's clerk responded that they have not done anything yet specifically.

The Council was asked if they have plans to nominate more Friends for the Nominating Council, and if so, are they diverse. The Council is not bringing additional names at this time but diversity would certainly be considered when they do.

### Granting Committee Report

The Granting Committee Report from Carter Nash (Harrisburg MM) was received with appreciation. The committee serves under the Administrative Council. It was formed in 2014 as the Interim Granting Committee but was made permanent and has a full view of the 15 granting groups it oversees. In addition to oversight to the granting groups, the committee appoints granting group members. They work to streamline the granting process, provide transparency, and reduce the administrative burden of granting. All grants made by the granting groups come from the revenue from the yearly meeting's restricted funds, and it is the job of the granting groups to ensure that the money is used for the express purpose of the donor's bequest.

The committee needs Friends' help. They are looking for diversity not only in race, for example, but also in the skills required to give away money for a purpose. They also need Friends to encourage others to request and use the grants to make the world a better place.

The committee is looking to consolidate the number of granting groups to 10 for efficiency, and make it easier for grant requests to reach the right group.

Carter emphasized the need to be transparent about our past in order to transform our future. Their vision for the future included: simplifying and strengthening the grant making structure, providing the resources needed for members, meetings, and organizations to sustain and grow vibrant, Spirit-led communities and witness, as well as remembering the donors and honor their wishes.

A Friend asked if the committee directs and approves grant requests. The committee does not approve the grant requests; this is done by the granting groups. The committee does provide guidelines to assist the granting groups in their discernment.

Another Friend asked how the yearly meeting's current priorities such as addressing racism and white privilege are incorporated into the grants being made. While some consideration can be made by the granting groups, many of the Restricted Funds' conditions for use are very narrowly defined; the yearly meeting is legally bound to honor those conditions. Multiple Friends

had a concern that much of our funds are not available for the current efforts that PYM is undertaking.

A Friend asked about how one would get assistance since the old working groups and committees were laid down in September, 2015. This work is now under the care of the Quaker Life Council. Many groups have already gone through the application process and received funds. More are in the review process now. All Friends are encouraged to apply for support.

#### Arch Street Meeting House Preservation Trust Report

The Arch Street Meeting House Preservation Trust (ASMHPT) report was given by Wally Evans (Doylestown MM) and was received with appreciation. He reviewed the Trust's Strategic Direction with a focus on: simplifying and focusing governance and administration. They strive to keep their focus on how the trust can sustain the extended Quaker community on God's work in the simplest, way possible. Their work is open to everyone.

Wally reviewed the ASMHPT's accomplishments since July of 2015. They have added a new board member, raised \$20,000 from their William Penn Fundraiser, established a Funded Programs Coordinator position, received and used a \$60,000 grant from the Pew Center for Arts and Heritage for enhancing Arch Street's educational programming, completed training new docents, performed capital improvements, worked on a Resource Development Plan, created a draft of a Roles and Responsibilities chart documenting the relationships of the stakeholders in ASMHPT, and revised the rate and rental guidelines for the meetinghouse.

Their plans for 2017 include approving and implementing the Resource Development Plan, creating RFPs and raising funds for an Interpretation Plan and a Marketing Communications Plan, reevaluate the 20-year Capital Plan, expand Board and committee membership, and continue to implement capital improvements.

The William Penn Fundraiser will be held at Arch Street Meeting House on Friday, October 21, 2016 and the featured speaker will be Michael Quinn, President and CEO of the Museum of the American Revolution.

Wally asked Friends to consider Board Membership. They need people who are experienced in Property or Finance and are not shy about asking other people and groups for money.

A Friend asked if the Preservation Trust is attempting to address institutional racism with their work. Wally responded that not much has been done yet, but they are looking forward to investigating what happened outside of Arch Street Meeting House. Originally a burial ground, it was deeded to Friends by William Penn. There was a mass burial for people who died of yellow fever without restriction by race or class. They plan to attempt to uncover the names and history of those that are interred there. Wally admitted that the Preservation Trust has much further to go.

Another Friend expressed appreciation for Arch Street Meeting House as a valuable resource for Friends and encouraged the Preservation Trust to consider allowing more use of it. Wally noted that one of the recommendations made from the Pew Grant was to reduce, not increase the use of the meetinghouse as excessive use can make preservation of the structure difficult, accelerating its decline. He said they are considering changing the cost to rent the space or reducing the number of events.

### Nominating Council Report

The Nominating Council Report was presented by Melissa Rycroft (Pennsdale MM) Clerk of Nominating Council and was received with appreciation. She asked Friends to do two things. First, she asked Friends to write down the name of a person who would serve the yearly meeting well. Second, she asked Friends to write down an event or activity that their monthly or quarterly meeting hosts, which they can invite the Council to attend. Lastly, she noted that Friends can serve on the Council as at-large members nominated by the Administrative Council.

Melissa then described the attributes that the Council uses to discern its nominations. While specific skills are considered for the positions, she emphasized that Friends must also be well grounded in their meeting community, understand the yearly meeting's strategic direction, and be well versed in Quaker principles and practices.

Melissa presented the attached slate of nominations for Friends' consideration. Friends approved the slate of nominations as presented.

She then presented the attached slate of Friends requesting release from service to the Yearly Meeting. Friends accepted the releases with regret and gratitude for their service.

### Young people and adults reporting back

The body then proceeded to welcome the children by singing "This Little Light of Mine" again. Ben Camp, the Children's Religious Life Coordinator, introduced the Fishers who reported that they completed a weaving project using newspapers and tape, as well as listed things to make people feel special and happy. Some went outside and made "settling jars" to help keep their minds on things like God and parents. Ben then introduced the Fells who explored what it means to "be present." They went on a geo-caching hunt and learned to look for hidden treasures within themselves.

Middle School Friends played the name game: learning the origins of their names. They built community in small groups, made paper butterflies, and worked on helping people.

Young Friends planned their schedule for the rest of sessions, assigned people to committees, played getting to know you games such as the Big Wind Blows, and worshiped with a concern about conformity.

### Session Adjournment

We adjourned, intending to reconvene at 6:45 pm in the evening.

Submitted by,

Recording Clerk, John Lavin (Birmingham MM)

Recording Clerk, Erika Juran (Harrisburg MM)

Presiding Clerk, Penny Colgan-Davis (Germantown MM)



Yearly Meeting of the  
Religious Society of  
Friends in Britain

2 July 2016

Dear Friends

In July and August 2016, Deborah Rowlands (Clerk) and Paul Parker (Recording Clerk – a role equivalent to General Secretary) of Britain Yearly Meeting plan to visit Philadelphia Yearly Meeting and Baltimore Yearly Meeting annual sessions, and speak with their counterparts in these organisations.

Deborah and Paul also hope to visit with American Friends Service Committee (AFSC) Friends Committee for National Legislation (FCNL), Friends General Conference (FGC) and Pendle Hill Quaker Study Centre.

The themes for both US Yearly Meetings resonate with the current overarching theme in Britain Yearly Meeting: 'Living out our faith in the world'. Deborah and Paul will deliver workshops at both US Yearly Meetings to enable cross-fertilisation of ideas and inspiration.

We send loving greetings to all Friends with whom they meet.

Deborah and Paul hope through their visit is to learn more about the life and witness of other Yearly Meetings. They look forward to gaining an understanding of how two different Yearly Meetings hold their annual sessions, and to exchange views on what makes for good governance in Quaker organisations. We look forward to them bringing ideas back to Britain Yearly Meeting. What can we learn from one another?

We hope too that the visit will have value beyond an exchange of facts and ideas. We see this as an opportunity to strengthen relationships between Quaker meetings, organisations and individuals. We are sure Deborah and Paul will also benefit from spending time travelling in the ministry together; and that the visit will deepen their own spiritual lives, and their current and future service.

We, and other committees of Britain Yearly Meeting, look forward to hearing from Deborah and Paul on their return.

In peace,

Ethel Livermore  
Clerk, Meeting for Sufferings

## **Administrative Council 2016 Report to Philadelphia Yearly Meeting**

Philadelphia Yearly Meeting (PYM) devoted over three years to Long Range Planning, examining our priorities and setting a clear path for the foreseeable future of our Blessed Community. The result was a Long Range Plan that has been refined into seven Strategic Directions. Two additional years were devoted to preparing to launch a new governance structure - a key element of the plan.

Now we have lived into the new structure for nine months. From the perspective of the newly created Administrative Council, the picture emerging from our work is positive and encouraging. While there is still plenty to do, we are excited by what is emerging from our work and the work of the Quaker Life Council. This is a brief overview of some of the work and output of the Administrative Council as of June 30, 2016.

We convened in October 2015 and set to work getting to know each other and PYM's new Strategic Directions. We particularly focused on the fourth Direction, which we perceived was most relevant to Administrative Council:

### *SIMPLIFY AND FOCUS GOVERNANCE AND ADMINISTRATION*

*We will use our finite resources of volunteer time and energy to focus primarily on God's work, and to sustain our extended community. This process will simplify our structure and processes, clarify roles, responsibilities, authority, and accountability, and reduce the number of things we do. Thus, we will create new opportunities for access and participation, open to anyone with the skills, experience, and will to serve, regardless of time and travel limitations.*

Administrative Council has the challenge to oversee, guide, and hold groups under our care accountable for stewardship of the affairs of the Yearly Meeting with transparency, while at the same time being more efficient in our use of time and treasure. Our goal is to liberate as much as possible PYM member time and PYM financial resources to provide the greatest available capacity to collectively pursue leadings from the Spirit. The spiritual calling of members of the council is to work in service to PYM seeking to create an effective governance structure that is guided by the Spirit and aligned with the Long Range Plan and Strategic Directions.

We also focused on the charge provided by the Implementation Committee, which begins as follows:

*With divine assistance, the Administrative Council maintains the health and integrity of the finances, property, personnel, and long-term vision of Philadelphia Yearly Meeting. It ensures that resources are well managed in a sustainable manner.*

Guided by the overall charge we studied PYM's current finances and practices, including review of the current budget and progress-to-date, overview of all invested funds, assessment of periodic financial reporting, and the structure of granting groups which disburse income from PYM granting funds. We then wrote an updated job description for the PYM Treasurer and began to examine the PYM Development function. One result was a minute of our commitment as a council *that each of us will give to the PYM Annual Fund each year and will encourage all members of PYM to do the same. We would like to say "Thank you" to each member of PYM who added their personal gift to the Annual Fund this year.* This is critical to support the uplifting work and witness of PYM.

The council reviewed PYM's audited FY15 Financial Statements in January, and we were pleased to find in contrast to the expected limited available funds, there was \$75,000 available that could roll over to FY16. In keeping with our goal to provide the greatest available capacity to collectively pursue leadings from the Spirit, we felt it Rightly Ordered to make these funds available to QLC and the General Secretary as a Strategic Directions fund for support of work and witness aligned with criteria established by QLC. We were led to stop our meeting to walk across the hall at Arch Street to interrupt the QLC meeting to share this decision and *immediately* make the funds available subject to QLC's discernment.

From the outset, the Administrative Council has divided its work into two parts. First, what do we need to do to keep the Yearly Meeting running smoothly while, second, we are led to create policies and procedures that will make the new structure work best for PYM and align with the seven Strategic Directions. We are also documenting all processes and procedures so they can be monitored and carried forward by future members of the council. With these goals in mind we "mapped" each of our areas of responsibility, grouping work around topics and skills required, and with tasks divided between our first and future years.

The "map" prompted us to create three committees and a sprint: Finance, Property and Governance Committees, and a Communications Sprint. We initially populated these with members of the council. Finance quickly added Lane Taylor, clerk of QLC, Penny Colgan-Davis, clerk of PYM, and Harry Bryans from the Council's Property Committee - to inform the work of generating next year's budget. They serve as strong resources to inform Finance on QLC's and the broader body's emerging vision for PYM work and witness, as well as PYM property issues. We anticipate adding additional Friends to committees as need and way opens.

Implementation Committee established PYM's "Interim" Granting Committee (IGC) one year ago. Administrative Council received a report on IGC's work with gratitude for their significant progress in such a short time. (Granting Committee will offer PYM its own report on Thursday morning of Annual Sessions.) Clearly this group is no longer "interim," and we removed that distinction from its name and set up a naming group because their clerk, Wright Horne, is moving away. The new structure distributes nominating responsibility among the three councils. Administrative and Quaker Life Council each nominate members to committees they establish, and Administrative nominates the "at large" members to Nominating Council.

Further work and outcomes of the Administrative Council have been completed in the following committees and Sprint:

- *Finance Committee.* The Treasurer will report directly to PYM on behalf of the Finance Committee on Friday morning of 2016 Annual Sessions. The Treasurer serves as the Finance Committee's clerk. Upon formation Finance dove into the spring budgeting cycle informed by second quarter financial results from the current year, which were on-track. Finance presented a draft budget for approval by the council in May which was immediately circulated to clerks and treasurers of monthly meetings for feedback. Revisions were made in June in response to the new federal overtime pay law. For now, Finance is responsible for the work previously distributed between Financial Oversight Working Group (FOWG) and Financial Stewardship. We are hopeful that this will prove to be sustainable and productive.
- *Property Committee.* PYM has three primary property relationships: The Arch Street Meeting House Preservation Trust, the Burlington Meeting House, and Friends Center Corporation. Friends Center's board consists of the leaders of the three equity partners (AFSC, PYM and Central Philadelphia Monthly Meeting) and other senior representatives. It is an established relationship that runs smoothly. Burlington, by a prior 2013 agreement with Interim Meeting, is being managed by its Trustees through June 30, 2017. To support the Burlington Trustees in their discernment about their future steps, the council has recently formed a dedicated committee to work with them as they move forward. The Arch Street Meeting House Preservation Trust will share its report of progress on Thursday morning of 2016 Annual Sessions.
- *Governance Committee.* Governance is focused on how the council can best do its own work, and where it needs to lead in offering support to other areas of PYM work. In support of this, the council has established a Conflict of Interest Policy for members of all PYM Councils. All members of Administrative Council have completed the conflict disclosure and we will ask QLC and Nominating Councils to complete the disclosure in the near future.
- *Communications Sprint.* Communications is charged with recommending the best ways for the council to listen to, hear from, and share with PYM. This is a sprint because once successful procedures are established, we will not need a dedicated group to continue addressing this topic, as various members of the council and PYM staff will support processes that are set.

Administrative Council is responsible for initiating processes for timely revisions to *Faith and Practice* and future Long Range Planning for PYM. At 2016 Annual Sessions the current *Faith and Practice* Revision Group is expected to recommend adoption of a revised *Faith and Practice* that they have labored with for some years now, guided by input from the body at each

step of the way. Once adopted PYM can be expected to live into the new *Faith and Practice* for some time before future revision is required. PYM is also just beginning work called for in the current Long Range Plan, so again, our role is to be mindful of when future action is required.

It is exciting to discover how we are led to develop the new PYM structure and take responsibility for making it function in the best interests of PYM, while making our work transparent to all in PYM. We view our work as flexible and to some extent experimental. We will complete processes and policies with our best current judgment, see how they work, then make changes to refine them to offer PYM the most effective possible governance structure.

Our goal for the end of our first year [on September 30], in addition to addressing the ongoing business of PYM, is to have each committee and the sprint complete initial procedures and policies for their functional area. Then in year-two we will put these new practices and policies to work and assess what's working well, and what may not be, accepting that refinement may be necessary.

We are grateful for the opportunity to be of service to PYM and thankful for the support of members. We invite questions at all times. We too are PYM!

If you have questions about this report, please contact:  
Bruce Haines, Clerk of Administrative Council  
[brucehaines73@gmail.com](mailto:brucehaines73@gmail.com)



# Report from Administrative Council

# Year-One 2015 - 2016



# 7 Strategic Directions

Connect Friends and meetings to one another ...  
...through effective communications and technologies  
...communicate clear messages ...

## **Simplify and focus governance and administration**

Broaden community and deepen relationships ...  
...corporate witness and social action  
...are welcoming and safe for all people



**Simplify and focus**

**Governance and  
Administration**



# Simplify & Focus

- *We will use our finite resources of volunteer time and energy to focus primarily on God's work, and to sustain our extended community. This process will simplify our structure and processes, clarify roles, responsibilities, authority, and accountability, and reduce the number of things we do. Thus, we will create new opportunities for access and participation, open to anyone with the skills, experience, and will to serve, regardless of time and travel limitations.*



# Measure Success

- Liberate time & money for work & witness
- Abundant reporting to  
and communication with PYM
- Increasing the financial resources of PYM  
incl.
  - Commitment to PYM Annual Fund
  - TAG! (THANKING ASKING and GIVING)



# Where to Start

- **Spirit – Our Personal Ministry**
- **Strategic Directions**
- **Implementation's Work**
- **Then Paint on Blank Canvas**



# How's it going?

- Grounded in Spirit
- Grounded in Strategic Directions
- Support of QLC, Nominating, Clerk, Staff and Membership
- Feels Like Good Progress!



# Council has Completed

- ✓ Unanimous Support for Annual Fund
- ✓ \$75,000 Strategic Direction Reserve
- ✓ Job Description for Treasurer
- ✓ Conflict of Interest Policy
- ✓ Progress on new policies/procedures



# Council has Completed

- ✓ ~~Interim~~ Granting Committee
- ✓ Report from Arch St. Meeting House Preservation Trust
- ✓ Committee to Work with Burlington Meeting House Trustees



# Council has Completed

Finance

Property

Governance

Communications Sprint



# Council has Completed

Transition from FOWG and  
Financial Stewardship to FC

Finance

## **Finance Committee Added:**

Lane Taylor, Clerk QLC

Penny Colgan-Davis, Clerk

Harry Bryans, Property

Full Treasurer's Report Friday Morning!



# Flexibility in budget for new initiatives

- Takes time to make changes!
- When funds were identified -we acted to make \$75,000 immediately available
- Working to increase PYM funding



# Future areas for attention

- Increase gift income!
- Test reporting to PYM
- Support refinement of granting process and reporting
- Work closely with ASMHPT and BMH Trustees



# Report from Administrative Council

## Q&A



# Report from Administrative Council

# Thank You!

# PYM Granting Committee



# PYM Granting Committee

## FORMATION

**Administrative Council**



**Interim Granting Committee**

created by the Implementation Committee  
as part of implementing the  
Long Range Plan approved at Sessions in 2014

# PYM Granting Committee

## FORMATION

**Administrative Council**



**Interim Granting Committee**

# PYM Granting Committee

## FORMATION

**Administrative Council**



**Granting Committee**

Oversight of the 15 PYM Granting Groups  
has shifted to us instead of the former  
Standing Committees.

# PYM Granting Committee

## FORMATION

**Administrative Council**



**Granting Committee**



**15 Granting Groups**

# PYM Granting Committee

## FORMATION

- ▶ Philanthropic knowledge & experience
- ▶ Knowledge & interest in program areas

**Granting Committee**



**15 Granting Groups**

# PYM Granting Committee

## FORMATION

### Members:

- ▶ Wright Horne – Clerk
- ▶ Julian Brelsford
- ▶ Yolanda Covarrubias
- ▶ Wally Evans
- ▶ Carter Nash
- ▶ KerryLynn Resnik
- ▶ Kari Sheridan
- ▶ Margaret Wood
- ▶ Ron Ploeg, PYM Treasurer
- ▶ Carol Walz, PYM Director of Grant Making
- ▶ Christie Duncan-Tessmer, PYM General Secretary *[corresponding member]*

# PYM Granting Committee

## OUR CHARGE

The one group that has a full view and understanding of PYM's Grant Making activity

- ▶ appoints members of the granting groups
- ▶ streamlines the grant making process
- ▶ brings greater transparency
- ▶ reduces the administrative burden
- ▶ optimizes use of volunteer time.

# PYM Granting Committee

## APPOINTMENTS

You can help!!

We seek:

- ▶ A mixture of age, race, and gender
- ▶ Friends who are led to share their talents and skills with the yearly meeting by serving on a granting group
- ▶ Experience in giving money away for a purpose, or in our program areas.

[www.pym.org/grants](http://www.pym.org/grants)

# PYM Granting Committee

## APPOINTMENTS

Know someone with experience and interest in our program areas?

- ▶ Aging Assistance
- ▶ Travel and Witness
- ▶ Quaker Buildings & Programs
- ▶ Education
- ▶ Native American connections
- ▶ Outreach by PYM Meetings
- ▶ And more.

**Contact Granting Committee at [grants@pym.org](mailto:grants@pym.org)**

**[www.pym.org/grants](http://www.pym.org/grants)**

# PYM Granting Committee

## APPOINTMENTS

Help us support the passion of those who would use our funds to make the world a better place, to make an impact, to make a real difference.



PYM's Carlson-Pfaltzgraff family joins Yoshiko Tanaka (in the blue hat) in her regular vigil near a busy train station in Tokyo to promote peace and friendship between Japan and China.

# PYM Granting Committee

## STREAMLINING

We are streamlining the granting process by combining some granting groups that share similar missions

Granting Committee



15 Granting Groups

# PYM Granting Committee

STREAMLINING

Granting Committee



10 Granting Groups

# PYM Granting Committee

STREAMLINING – New Granting Groups

**Aging Assistance**

**Quaker Buildings & Programs**

**Travel & Witness**

**Granting Committee**



**10 Granting Groups**

# PYM Granting Committee

## STREAMLINING – New Granting Groups

### **Aging Assistance**

- ▶ *Aging Granting Group*
- ▶ *Jeanes Granting Group direct assistance*



# PYM Granting Committee

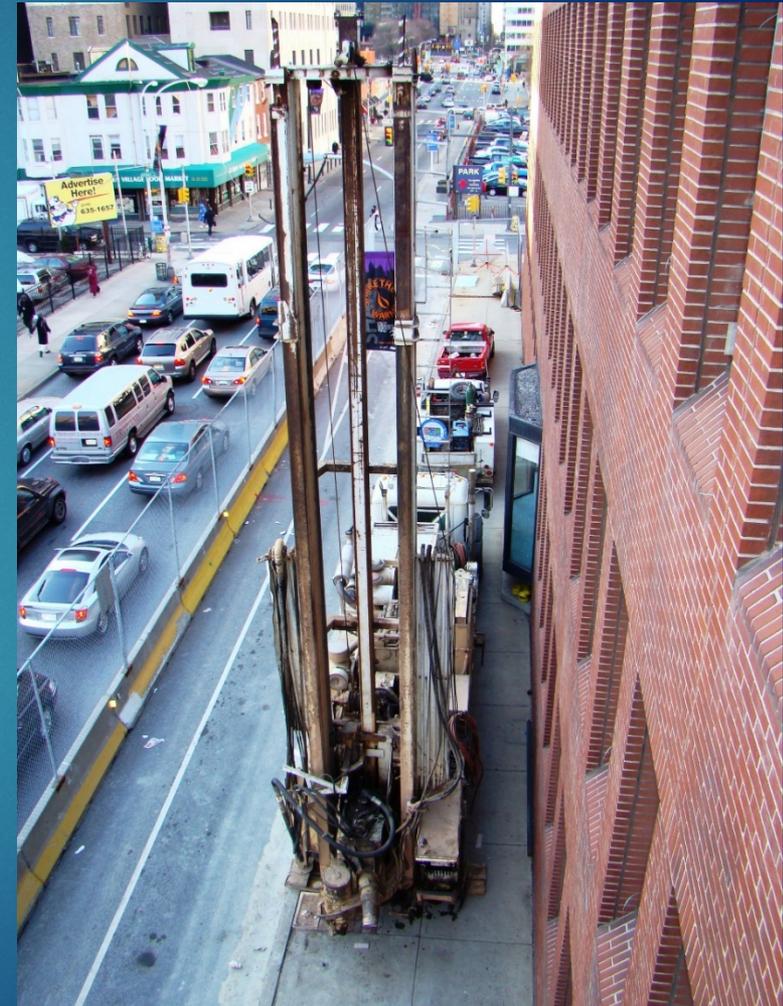
## STREAMLINING – New Granting Groups

### Aging Assistance

- ▶ *Aging Granting Group*
- ▶ *Jeanes Granting Group direct assistance*

### Quaker Buildings & Programs

- ▶ *Meeting House Trusts*
- ▶ *Pusey Granting Group*
- ▶ *Jeanes Granting Group project funds*



Drilling geothermal wells at Friends Center

# PYM Granting Committee

## STREAMLINING – New Granting Groups

### Aging Assistance

- ▶ *Aging Granting Group*
- ▶ *Jeanes Granting Group direct assistance*

### Quaker Buildings & Programs

- ▶ *Meeting House Trusts*
- ▶ *Pusey Granting Group*
- ▶ *Jeanes Granting Group project funds*

### Travel & Witness

- ▶ *Pemberton Granting Group*
- ▶ *International Outreach Granting Group*
- ▶ *Friends Institute Granting Group*



# PYM Granting Committee

## STREAMLINING – Next Initiative

- ▶ Orient our web presence to grant seekers; create online applications



Philadelphia Yearly Meeting  
*of the Religious Society of Friends*

Introducing PYM Quakers ▾ What We Do ▾ Resources ▾ Community ▾ Connect ▾ Contribute ▾ Contacts

Home > Grants > Grants Witness

## Grants Witness



**Making a Difference:** PYM's grant funds, contributed over the past two centuries, provide the opportunity for witness, stewardship and service today!

Witness

Stewardship

Service

Granting groups allocate their funds thoughtfully. They also create value beyond dollars in many ways: by strengthening connections between members and their meetings, growing Quaker community and institutions, and sharing the knowledge gained by making grants.

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### Contact Information

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**Grants Inquiries, Correspondence, and Applications:**

grants@pym.org  
215-241-7205 (FAX)

### Recent News

[www.pym.org/grants](http://www.pym.org/grants)

# PYM Granting Committee

## TRANSPARENCY

- ▶ Grant making is a major witness of our Yearly Meeting.
- ▶ Grants are made from revenue on **\$26,446,235** in restricted funds.
- ▶ This year **\$969,677** was available for grants.
- ▶ PYM's grant funds are donor-restricted for specific purposes:

❖ *Market Value 3/31/2016*

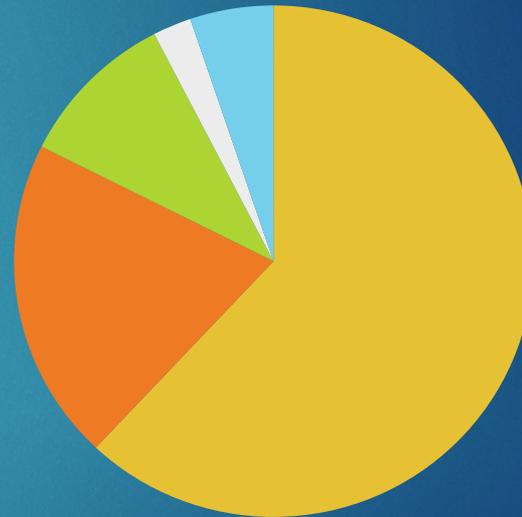
❖ *Fiscal Year 2015-16 budget*

# PYM Granting Committee

TRANSPARENCY: We can use funds only for donor's purposes

## DONOR RESTRICTIONS

- Aging - 62.0%
- Education - 20.4%
- Building Projects - 10.0%
- Travel - 2.4%
- Specific Friends Concerns - 5.2%  
Including Indian Committee,  
Family Planning, and Willits Book Trust



# PYM Granting Committee

## TRANSPARENCY

- ▶ Promote better understanding of PYM's wealth and potential uses.
- ▶ Honor donor restrictions and other legal requirements.
- ▶ Research and honor the donors including:
  - ▶ Contexts the donors came from
  - ▶ How they earned their money
  - ▶ Their leadings to gift PYM with some of their money
- ▶ We will remember their names and ministries:
  - ▶ Publish our research
  - ▶ Acknowledge the funds and their historical context as part of each grant

# PYM Granting Committee

## TRANSPARENCY

### PYM query

*“What is God calling PYM Quakers to do next to end racism and white supremacy in the Religious Society of Friends and Beyond?”*

- ▶ Collaboratives and Sprints to carry this work forward?
- ▶ Please volunteer!
- ▶ Recommend colleges or other historical research resources that could help us accomplish this work in being transparent about our past in order to transform our future.

Contact Granting Committee at [grants@pym.org](mailto:grants@pym.org)

# PYM Granting Committee

OUR VISION



# PYM Granting Committee

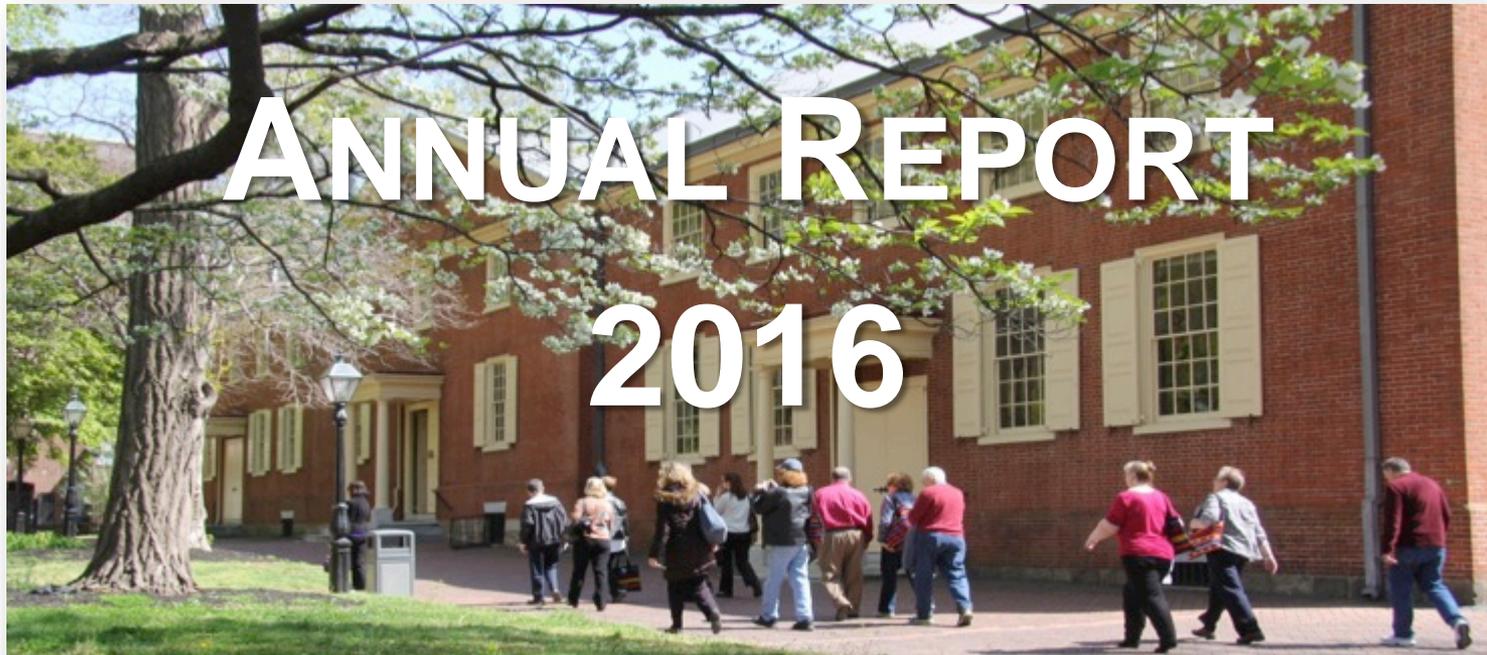
## OUR VISION

- ▶ Simplify and strengthen our grant making structure
- ▶ As much as possible, structure our grantmaking from the perspective of the grant seekers
- ▶ Provide resources that help members, meetings and organizations sustain and grow vibrant, Spirit-led communities and witness
- ▶ Connect Friends across the Yearly Meeting to our resources through effective communications and technologies
- ▶ Develop and widely communicate clear messages about PYM's grants witness
- ▶ Remember the donors

# PYM Granting Committee

Thank You!

# ARCH STREET MEETING HOUSE PRESERVATION TRUST



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ARCH STREET  
MEETING HOUSE  
PRESERVATION TRUST

# The Trust's Mission Statement

“The Arch Street Meeting House Preservation Trust preserves, operates and interprets the meetinghouse and grounds which will serve to increase public understanding of the impact and continued relevance of the Religious Society of Friends (Quakers).”

*(from the Strategic Plan 2015-2020)*



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ARCH STREET  
MEETING HOUSE  
PRESERVATION TRUST

# The Trust's Vision Statement

“The Arch Street Meeting House will be the preeminent destination for experiencing and learning about Quakers’ unique contributions to society throughout history.”

*(from the Strategic Plan 2015-2020)*



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ARCH STREET  
MEETING HOUSE  
PRESERVATION TRUST

# Governance

- The Board is currently comprised of eight members of PYM and meets on a bi-monthly basis
- There are five Board committees: Executive, Governance, Property, Public Program, and Resource Development
- Arch Street Meeting House Director Lynne Calamia and Programs Coordinator Amanda Schaffer assist the Board in preserving, operating, and interpreting the meetinghouse and grounds
- PYM administers personnel and provides in-kind assistance to the Trust (accounting, audit, development, payroll, etc.)



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ARCH STREET  
MEETING HOUSE  
PRESERVATION TRUST

# Accomplishments since July 2015

- Welcomed Audrey Greenhall to the Board of Trustees and 5 PYM members to committees
- Held the William Penn Fundraiser in October 2015 and netted \$20,340 for the Trust with over 180 paid attendees
- Contributed funds to PYM to continue Programs Coordinator, Amanda Schaffer



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ARCH STREET  
MEETING HOUSE  
PRESERVATION TRUST

# Accomplishments since July 2015

- Worked to implement a \$60,000 grant from the Pew Center for Arts and Heritage and planned, piloted, and prototyped engaging educational programs for visitors of all ages. This work will be completed momentarily.
- Closed the Meetinghouse to public tours from November 2015 through March 2016 to invigorate and train a new generation of docents with old and new volunteers



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ARCH STREET  
MEETING HOUSE  
PRESERVATION TRUST

# Accomplishments since July 2015

- Carried out a number of much needed capital improvements on the property such as: repairing porticos, installing weatherstripping and storm windows, planting new street trees along 4<sup>th</sup> Street, interior painting, a roof replacement, and asbestos testing/abatement
- Hired Schultz & Williams and initiated work on a Resource Development Plan, that will determine the Trust's optimum fundraising model and capabilities. This work is about to be completed.



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ARCH STREET  
MEETING HOUSE  
PRESERVATION TRUST

# Accomplishments since July 2015

- Initiated work on a “Roles and Responsibilities” chart that will proactively state the working relationships between the Trust, the Trust’s Committees, Arch Street Meetinghouse staff, PYM support staff, PYM’s Administrative Council, the Monthly Meeting of Friends Philadelphia, volunteers, and others
- Revised the rates and rental guidelines for the use of the Meetinghouse



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ARCH STREET  
MEETING HOUSE  
PRESERVATION TRUST

# Action Plan for FY 2017

- Approve the Resource Development Plan and begin implementation
- Create a request for proposals (RFP) for an Interpretation Plan and a Marketing and Communications Plan and seek funding sources
- Engage a consultant to evaluate the building and grounds with respect to the 20-year Capital Plan



# Action Plan for FY 2017

- Expand the Board and committees in order to enlarge and diversify our support community, increase financial contributions to the Trust, and gain professional expertise in identified areas
- Implement additional capital improvements, including: lighting design for the East and West Rooms, kitchen and pantry improvements, restroom renovations, fencing, storm windows, and brick pointing



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ARCH STREET  
MEETING HOUSE  
PRESERVATION TRUST

# Join us!

at the **Third Annual William Penn Fundraiser**

For an evening with Michael Quinn,  
President and CEO of the  
Museum of the American Revolution

**FRIDAY, OCTOBER 21, 2016**

Reception and presentation to benefit the  
**ARCH STREET MEETING HOUSE PRESERVATION TRUST**



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**ARCH STREET  
MEETING HOUSE  
PRESERVATION TRUST**

## Nominating Council Report to Annual Sessions - July 28, 2016

### Appointments

<b>Assistant Treasurer</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>TERM ENDS</b>
Andrew Anderson	Friends of Philadelphia	Philadelphia	2019

<b>Treasurer</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>TERM ENDS</b>
Ron Ploeg	Willistown	Concord	2018 (2)

<b>Recording Clerk</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>TERM ENDS</b>
John Lavin	Birmingham	Concord	2017 (2)

<b>Administrative Council</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>TERM ENDS</b>
Julian Brelsford	Central Philadelphia	Philadelphia	2019*
Harry Bryans	Downingtown	Caln	2019*

<b>Quaker Life Council</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>TERM ENDS</b>
Melanie Douty-Snipes	Fallsington	Bucks	2019
Meryl Klieger	Medford	Haddonfield	2019
Gray Goodman	Providence	Chester	2019*
Kate Bregman	Central Philadelphia	Philadelphia	2019*
Bryn Hammarstrom	Wellsboro	Upper Susquehanna	2019*

<b>Friends Committee on National Legislation</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>TERM ENDS</b>
Emily Temple	Downingtown	Caln	2019
Joey Hartmann-Dow	Lehigh Valley	Bucks	2019 (2)
Margaret Mansfield	Mount Holly	Burlington	2019 (2)
William Cozzens	Germantown	Philadelphia	2017

<b>Friends General Conference</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>TERM ENDS</b>
Carl Stanton	Chester	Chester	2019 (2)

<b>Arch Street Meeting House Preservation Trust</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>TERM ENDS</b>
Mark B. Myers	London Grove	Western	2019 (2)
R. Thomas Unkefer	Friends of Philadelphia	Philadelphia	2019 (2)

<b>Friends Fiduciary</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>TERM ENDS</b>
Amy Taylor Brooks	Birmingham	Concord	2019
Deborah Fraser	Germantown	Philadelphia	2019*
Samuel Allen	Moorestown	Haddonfield	2019 (3)
Susan Haines Cunningham	Moorestown	Haddonfield	2019
Robert Hayden	Swarthmore	Chester	2019*

<b>Westtown Board of Trustees</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>TERM ENDS</b>
Luis Castillo	Birmingham	Concord	2019
Beah Burger-Lenehan	Concord	Concord	2019 (2)
Martha Bryans	Downingtown	Caln	2019 (2)
Anne Roche	Haverford	Haverford	2019
Ann Hutton	London Grove	Wester	2019
Jess Lord	Radnor	Haverford	2019 (2)
Brenda Perkins	Swarthmore	Chester	2019 (2)

**Releases**

<b>Administrative Council</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>EFFECTIVE</b>
Andrew Anderson	Friends of Philadelphia	Philadelphia	2016
Patricia Finley	Old Haverford	Haverford	2016
Evan Draper	West Philadelphia	Philadelphia	2016
Susan Petrocelli	Willistown	Concord	2016

<b>Quaker Life Council</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>EFFECTIVE</b>
Charlie Randall	Media	Chester	2016
Connie Webster	Sadsbury	Caln	2016
Tom Hughes	Reading	Caln	2016

<b>Friends Committee on National Legislation</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>EFFECTIVE</b>
Lance Billingsley	Camden	Southern	2016
David Johnston	Harrisburg	Caln	2016

<b>Arch Street Meeting House Trust</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>EFFECTIVE</b>
Ann V. Satterthwaite	Germantown	Philadelphia	2016

<b>Friends Pension Plan</b>			
<b>NAME</b>	<b>MONTHLY MEETING</b>	<b>QUARTERLY MEETING</b>	<b>EFFECTIVE</b>
Les Hopton	Westfield	Haddonfield	2016

- \* Friend has previously completed a partial term
- (2) Second term
- (3) Third term

If you have questions about this report, please contact:

Melissa Rycroft, Clerk of Nominating Council  
[melissa.rycroft@gmail.com](mailto:melissa.rycroft@gmail.com)

# **NOMINATING COUNCIL**

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Melissa Rycroft, clerk

Pennsdale Monthly Meeting, Upper Susquehanna Quarter

[melissa.rycroft@gmail.com](mailto:melissa.rycroft@gmail.com)

570.916.9529

# Nominating Council needs your help!

- Please card #1 to suggest possible nominees to Nominating Council
  - Name
  - Month Meeting
  - Suggested Position/Representative

- Please use card #2 to invite Nominating Council to an event or activity
  - Event
  - Date
  - Location
  - Contact Person

# NOMINATING COUNCIL

# Nominating Council

- Tom Rie, Gwynedd , Abington
- Eric Peterson, Norristown, Abington
- David A. Smith, Solebury , Bucks
- Betsy Bayardi, Wrightstown, Bucks
- Jack Walz, Mount Holly, Burlington
- Nikki Mosgrove, Trenton, Burlington
- Cindy Herr, Lancaster, Caln
- Joan Broadfield, Chester, Chester
- Jody Kinney, Downingtown, Concord
- Peter Lane, Westtown, Concord
- Edith Roberts, Haddonfield, Haddonfield
- Margery Rubin, Medford, Haddonfield
- James Pettyjohn, Merion, Haverford
- Ellen Deacon, Chestnut Hill, Philadelphia
- Jondhi Harrell, Germantown, Philadelphia
- Victoria Greene, Green Street, Philadelphia
- Gabbreell James, Green Street, Philadelphia
- Robert Horvay, Mickleton, Salem
- Melissa Rycroft, Pennsdale, Upper Susquehanna
- Linda Pastor, Centre, Western

# Internal Positions

- Clerk
- Alternate Clerk
- Recording Clerk
- Treasurer
- Assistant Treasurer
- Administrative Council
- Quaker Life Council
- Elder

# External Organization Representatives

- American Friends Service Committee
- Coordinating Council of the Friends Peace Teams Project
- Friends Committee on National Legislation
- Friends General Conference
- Friends Center Corporation
- Friends Child Care Center
- Friends Pension Plan
- Friends World Committee for Consultation
- National Campaign for the Religious Freedom Peace Tax
- National Council of Churches
- New Jersey Council of Churches Governing Board
- Pennsylvania Council of Churches, Board of Directors
- Quaker Earthcare Witness
- United Nations, Department of Public Information

# Affiliated Organizations

- Arch Street Meeting House Preservation Trust
- Burlington Meeting House
- Friends Education Fund
- Friends Fiduciary Corporation
- Friends Insurance Group
- George School
- Westtown School

# OPENINGS & OPPORTUNITIES

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# Council Members...

- Active in a PYM meeting or local community of Friends and a member of a Monthly Meeting.
- Know Quaker principles and practice.
- Spiritually centered and grounded, demonstrate a commitment to their own spiritual deepening, show a strong interest in and curiosity about spirituality and religion, and able to speak adeptly about it.
- Understand the greater strategic directions of Philadelphia Yearly Meeting.

# Open Positions

- Administrative Council
  - Communication
  - Governance
  - Nominating
- Quaker Life Council
  - Communication
- Friends Pension Plan
  - Human Resources
  - Benefits
  - Attorneys - employment law

# NOMINATIONS

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# Nominations: Internal Positions

## Assistant Treasurer

- Andrew Anderson, Friends of Philadelphia, Philadelphia Quarter, Term ends 2019

## Treasurer

- Ron Ploeg, Willistown, Concord Quarter, 2018 (2)

## Recording Clerk

- John Lavin, Birmingham, Concord Quarter, 2017 (2)

# Nominations: Councils

## Administrative Council

- Julian Brelsford, Central Philadelphia, Philadelphia, Term ends 2019 \*
- Harry Bryans, Downingtown, Caln, 2019 \*

## Quaker Life Council

- Melanie Douty-Snipes, Fallsington, Bucks, Term ends 2019
- Meryl Klieger, Medford, Haddonfield, 2019
- Gray Goodman, Providence, Chester, 2019 \*
- Kate Bregman, Central Philadelphia, Philadelphia, 2019 \*
- Bryn Hammarstrom, Wellsboro, Upper Susquehanna, 2019 \*

# Nominations: External Organizations

## Friends Committee on National Legislation

- Emily Temple, Downingtown, Caln, Term ends 2019
- Joey Hartmann-Dow, Lehigh Valley, Bucks, 2019 (2)
- Margaret Mansfield, Mount Holly, Burlington, 2019 (2)
- William Cozzens, Germantown, Philadelphia, 2017

## Friends General Conference

- Carl Stanton, Chester, Chester, 2019 (2)

# Nominations: Affiliated Organizations

## Arch Street Meeting House Preservation Trust

- Mark B. Myers, London Grove, Western, Term ends 2019 (2)
- R. Thomas Unkefer, Friends of Philadelphia, Philadelphia, 2019 (2)

## Friends Fiduciary

- Amy Taylor Brooks, Birmingham, Concord, 2019
- Deborah Fraser, Germantown, Philadelphia, 2019 \*
- Samuel Allen, Moorestown, Haddonfield, 2019 (3)
- Susan Haines, Cunningham, Moorestown, Haddonfield, 2019
- Robert Hayden, Swarthmore, Chester, 2019 \*

# Nominations: Affiliated Organizations

## Westtown Board of Trustees

- Luis Castillo, Birmingham, Concord, Term ends 2019
- Beah Burger-Lenehan, Concord, Concord, 2019 (2)
- Martha Bryans, Downingtown, Caln, 2019 (2)
- Anne Roche, Haverford, Haverford, 2019
- Ann Hutton, London Grove, Western, 2019
- Jess Lord, Radnor, Haverford, 2019 (2)
- Brenda Perkins, Swarthmore, Chester, 2019 (2)

# RELEASES

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# Recommendations, Suggestions, and Introductions Welcome!

- Card #1 - suggest names to Nominating Council
  - Name
  - Month Meeting
  - Suggested Position/Representative
- Card #2 - invite Nominating Council to an event or activity
  - Event
  - Date
  - Location
  - Contact Person
- Melissa Rycroft, [melissa.rycroft@gmail.com](mailto:melissa.rycroft@gmail.com), 570.916.9529